



Refund & Cancellation Policy

Refunds are intended to provide relief when a racer cannot participate in races due to injury, illness, equipment malfunction, or other specific extenuating circumstance. **There will be no refunds for rain or inclement weather provided that the Director of Competition does not cancel the race event.**

All refunds will be processed from the CMRA Office, no refunds will be made at the track. If the original payment was by credit/debit card, the refund will be credited back to the card account. If the original payment was by cash or check, the refund in the form of a CMRA issued bank check will be mailed to the racer.

Pre-Entry Refunds

- Pre-entry refund requests made directly to the CMRA office must be emailed. The request must be made in writing; requests not accepted by phone. The form on the back of this page may be used but is not required.
- Pre-entry payments are usually processed the Monday following close of the pre-entry period. Written pre-entry cancellations received at the CMRA office prior to processing payment will not incur any fee.
- Written pre-entry refund requests received after processing of payment, emailed to the CMRA office or in person at the track must be received before the end of the practice designated for the race for which refund is requested.
- Pre-entry refund requests made at the track must be done using the proper form available in Registration.
- Requests made prior to close of the designated practice on the day of the race(s) in question will receive a refund equal to 100% of registration fees, less a \$20 administrative fee.

At-Track Entry Refund Requests

- Refund request must be made using the proper form available in Registration and must be received before the end of practice.
- Refunds will be equal to 100% of registration fees, less a \$20 administrative fee.
- No refund without original yellow entry receipt.
- No refund after practice.
- The rider must affirm that the refund is requested due to rider injury, rider illness, equipment malfunction, or other specific extenuating circumstance. Requests based on equipment malfunction must be verified by the Technical Inspector. No rain or weather-related refunds.
- Riders who do not claim their entry nor make a proper cancellation will forfeit their entry fees.

At-Track Refund Request Procedure

- Bring original yellow entry receipt to Registration (no refund without receipt).
- Fill out Refund Request Form (available at Registration).
- For requests based on equipment malfunction, take machine and Refund Request Form to the Technical Inspector for verification.
- Make request prior to the end of practice.



Pre-Entry Refund / Cancellation Request Form

Use of this form is OPTIONAL but your fax emailed written Refund / Cancellation request must include all of the information below. Your written Refund / Cancellation request MUST be received at the CMRA Office no later than the time of the end of practice on the event date.

TO: Alex Howard, CMRA Administrator

EMAIL: admin@CMRAracing.com

FROM: _____

PHONE: _____ EMAIL: _____

THIS REQUEST IS TO CANCEL / REFUND MY PRE-ENTRY FOR THE EVENT AT

TRACK NAME: _____ EVENT DATE: _____

AS FOLLOWS:

< CHECK HERE TO CANCEL ALL ENTRIES FOR THE EVENT ABOVE

OR, LIST BELOW ONLY THE CLASS(ES) YOU WANT CANCELLED:

CANCELLATION REQUESTS APPLY ONLY FOR THE EVENT SPECIFIED. If you have a Season Entry you **MUST** submit a **REVISED** Pre-Entry Form for changes to apply to future events.